

# Alcohol Usage Application

**CONFERENCE ROOM \$100**

**CASINO BALLROOM \$250**

**The certificate of Liability Insurance and this application must be received by Buhl Park’s Director of Events no later than 2 weeks prior to the event.** Failure to do so results in the denial of any alcohol on premises.

**Due Date:** \_\_\_\_\_

Name of Renter: \_\_\_\_\_ Date of Event(s): \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Driver’s License Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Name of Person Serving Alcohol (Must be 21 yrs or older): \_\_\_\_\_

Business/Restaurant/Bar from which person is obtained (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Driver’s License Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

What Alcohol will be served? (Circle all that apply) Beer Wine Mixed Drinks Champagne ALL

How will it be served? (Circle all that apply) Bottles or Cans Kegs Glassware/Plasticware

Will Minors be attending this event? Yes No \*Underage drinking is illegal and will not be tolerated

**For Office use only:**

Approval is Granted: \_\_\_\_\_ for \_\_\_\_\_

Denied: \_\_\_\_\_ why \_\_\_\_\_

PLCB Special Events License Received: Yes: \_\_\_\_\_ No: \_\_\_\_\_ N/A: \_\_\_\_\_ Date: \_\_\_\_\_

PLCB Servers Permit Received: Yes: \_\_\_\_\_ No: \_\_\_\_\_ N/A: \_\_\_\_\_ Date: \_\_\_\_\_

PLCB Ramp Certification Received: Yes: \_\_\_\_\_ No: \_\_\_\_\_ N/A: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
Director of Events Date

\_\_\_\_\_  
Director of Operations Date

# Alcohol Usage Application Cont.

Ver. 1/24

1. Alcoholic beverages may only be served in the Buhl Park Casino with the approval of Buhl Park Corporation and the issuance of a Buhl Park Alcohol Use License. The License shall be created only upon the submission and approval of the Alcohol Use License Application accompanied by the payment of the \$250.00 Alcohol Use Permit Fee, as well as the General Liability Insurance as stated below.
2. **All users will be required to furnish a certificate of insurance showing proof of General Liability Insurance with a Liquor Rider for \$1,000,000.00 per occurrence.** The insurance certificate shall state “the following is an additional insured: Buhl Park Corporation and the Trustees of F.H. Buhl Farm, including their officers, agents, employees and volunteers.” The certificate must have an original signature specifically covering the date or dates of the event. **The certificate of insurance must be delivered to Buhl Park’s Administrative Office no later than 2 weeks prior to the event.** The applicant will be denied the use of the facility if the certificate of insurance is not provided within the time frame specified.
3. The renter may utilize their current insurance company, use a separate insurance company, or go through their catering service for insurance. The renter is also responsible for all costs incurred to produce the insurance certificate (typically between \$50-\$200, depending on your company). **Please refer to our "Preferred Vendor List and Add Ons" attachment for recommendations.**
4. **There MUST be a server of all alcoholic beverages.** Self-service is not prohibited for any type of event. “BYOB” is strictly prohibited. Guests are not allowed, under any circumstance, to bring in their own alcoholic beverages and/or serve themselves. Servers can include the following:
  - a. Licensed bartending service
    - i. Required to furnish a copy of their PLCB license or RAMP cert.
  - b. Employee of catering/coordinating service (Must be 21 years of age or older)
  - c. Family-Friend (Must be 21 years of age or older)
5. The serving of alcoholic beverages is restricted to inside of the casino and the veranda, not extending to the stairs. Alcohol may be consumed inside of the building and within the veranda area. **Consumption of alcoholic beverages in the parking lot, lawn area, or elsewhere outside of the Casino is strictly prohibited and may result in the cancellation of the event and immediate removal from the premises.**
6. The use of alcoholic beverages is intended for adult functions only. Serving alcoholic beverages to minors or to visibly intoxicated persons is strictly prohibited.
7. Buhl Park Corporation has the sole discretion to determine to deny the issuance of an Alcohol Use Permit to any group or individual whose proposed activity is illegal or poses a threat of damage to the Casino or to Buhl Park property or injury or harm to the participants at the function. The Buhl Park Corporation further reserves the right to require an approved security plan, if deemed necessary, and to require additional security, including security measures, based upon the size and nature of the event with the additional costs incurred by the renter.
8. Violation of any of the conditions of the Buhl Park Alcohol Use Policy or any laws of the Commonwealth of Pennsylvania or ordinances of the City of Hermitage during the use of the facility shall be grounds for cancellation of the remainder of the rental period without refund or rental fee. Forfeiture of the security deposit and any applicable cleaning fees, denial of future use of Buhl Park facilities, or criminal charges may also result.

The renter and the renter’s group, shall indemnify, defend and hold Buhl Park, it’s elected and appointed officials, agents, employees and volunteers harmless from all liabilities, claims, judgments, demands and costs arising out of or resulting from renters, renter’s group or their invitees’ use of Buhl Park’s facilities and adherence to all rules included in the alcohol use policy.

I have read and agree to abide by the regulations established for use of Buhl Park’s facilities. I agree to be solely and completely responsible for the condition of the facility and to leave the building, equipment and grounds used in neat and clean condition, without damage. I agree to promptly reimburse Buhl Park for all damage.

Renter Signature: \_\_\_\_\_ Date: \_\_\_\_\_