Camp Courage Staff Job Description

Summer 2024 Positions: Camp Courage Staff Location: <u>Buhl Park</u>, Hermitage PA Application Deadline: Open, until positions are filled

Position Overview:



In partnership with the <u>Buhl Regional Health Foundation</u> and other community partners, Buhl Park provides a one week outdoor program called Camp Courage for children dealing with the loss of a loved one. We are looking for a small number of current undergrad or graduate students to serve as support staff during this week.

Schedule: Camp runs Monday through Friday, 8:15 am - 3:45 pm, for the week of July 29- Aug 2. Before camp, 5-10 hours of training/prep time during July 22 - 26 (exact days and times TBD).

Qualifications:

- College student or recent graduate, preferably in social work, psychology or related major.
- Experience working with children ages 5 -12 in a formal classroom setting or informal setting including day camps, youth programs, sports, etc.
- Background or strong interest in youth, education, social work, counseling, psychology, or another related field.
- Ability to obtain state and federal background checks.
- Ability to handle outdoor and physical activities, stand and walk for long periods of time and lift weight in excess of 20 pounds.

Performance Responsibilities:

- Supervise up to 12 day campers including maintaining a safe and positive learning environment.
- Support the Team Lead and Trained Assist (mental health professionals) in small groups.
- Maintain cleanliness of shelters and equipment used by campers.
- Ability to work well with volunteers, staff and interns, as well as guests presenting programs.
- Monitor children at all times to stay aware of their needs and to maintain all aspects of their safety (physical, mental, social, emotional).
- Know and review all emergency and illness policies and procedures.
- Remain calm and objective when under pressure or when challenged by others.

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Terms of Employment: Seasonal position/part-time. Pay is \$15 per hour for approx. 40 hours total (includes both training and camp week).

Reports to:

Director of Environmental Education (Buhl Park) Katie Nowland (katie@buhlpark.org)

Application Process:

To apply, complete the online <u>application</u> (www.buhlpark.org/camp) and submit your resume. These positions include direct supervision of children. Once hired, the following clearances are required to be employed as a Counselor:

- Pennsylvania Child Abuse History Clearance
- Pennsylvania State Police Criminal History Clearance
- Federal Bureau of Investigations (FBI) Criminal History Clearance

Instructions for obtaining clearances as an employee can be found at: <u>http://keepkidssafe.pa.gov/resources/clearances/index.htm</u>

Selected candidate(s) will be required to complete the following trainings as part of their employment:

• Mandated Child Abuse Reporter Training (self-led)

