



Brick Order Form

STEP 1: CHOOSE YOUR LOCATION:

- Dog Park (Small bricks only, dimensions 8.25" x 8.25")
- Golf Course
- Hermitage Rotary Kiosk, across from Casino (Large bricks only)
- Lake View/Tennis Courts
- Performing Arts Center (Small Bricks Only)
- Shelter 4 (Small Bricks Only)

STEP 2: CHOOSE YOUR MEMORIAL BRICK: (INDICATE THE INSCRIPTION FOR ENGRAVING)

- \$150.00 SMALL BRICK (4" x 8")**

12 characters per line including spaces. Text will be centered on brick.

- \$300.00 LARGE BRICK (12" x 12")**

14 characters per line including spaces. Text will be centered on brick.

STEP 3: PURCHASER INFORMATION

Name: _____ Date: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

STEP 4 (OPTIONAL): RECIPIENT INFORMATION (If there is more than 1 recipient, please attach additional information)

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

STEP 5: SUBMIT COMPLETED FORM & PAYMENT

Mail to:
 Attention: Ryan Voisey
 715 Hazen Road
 Hermitage, PA. 16148
 *Checks payable to "Buhl Park"

Email to:
 Ryan Voisey
 ryan@buhlpark.org
 *Payments can be made by
 calling 724-981-5522 ext. 101

(Office Use Only)		
Method Of Payment:		
<input type="checkbox"/> Cash	<input type="checkbox"/> Check	<input type="checkbox"/> CC/Debit (4% fee applies)
Date: _____		

Thank You For Your Purchase

***Pricing is subject to change and the most updated form will be accepted. Approximate time of completion: 6-8 weeks from the date of order (dependent on engraving company, how many are ordered before yours, and the time of the year.)

Memorial Donation Policy

Last
Updated:
1/11/23



Memorial donations are a way to improve park facilities, while commemorating the importance of individuals or groups by the public. Buhl Park offers multiple manners in which the public may honor or commemorate an individual within the park system.

With the donation of a bench, tree, sign or other item to the park system, recognition will be noted with such items. Costs are based on actual cost of purchase and installation of each item.

Benches & Picnic Tables – Memorial Plaque on Bench & Picnic Table

1. A bench or picnic table donation will be accepted only for placement of a bench or picnic table at a location previously identified and/or approved by Buhl Park. Donors may request a specific bench or picnic table location, but Buhl Park will make the final determination based upon various factors including number of benches or picnic tables at a requested location, accessibility, maintenance impacts, etc.
2. Buhl Park retains the right to relocate a donated memorial bench or picnic table and plaque at any time. If a bench or picnic table needs to be relocated, Buhl Park will attempt to contact the donor to discuss alternative locations; Buhl Park will make the final determination.
3. A standard bench or picnic table type, as utilized and approved by Buhl Park, will be utilized for memorial bench or picnic table requests. No external vendors are permitted.
4. Buhl Park shall maintain or replace a damaged or stolen bench or picnic table for a period of fifteen years.
 - a. At the fourteenth year, a notice will be sent to the donor at the address provided on the agreement. The donor will be informed of the expiration date and the renewal procedure. If the donor does not respond by the end of the fifteenth year, or if the letter is returned, Buhl Park will have no obligation to honor the bench or picnic table as a memorial should the bench necessitate replacement with a new bench or picnic table due to condition in the future.
 - b. In the event that a donated bench, picnic table, or plaque is vandalized, damaged, or stolen after fifteen years, and the donor does not want to provide funding to perpetuate the maintenance and repair of a replacement bench or picnic table, the commemorative plaque (if available) will be returned to the donor at the address provided on the Donor Agreement.
 - c. Damaged or stolen benches or picnic tables will be replaced only once in the fifteen-year period. Additional replacements of a bench, picnic table, or plaque, or replacement beyond the fifteen-year period will be subject to a subsequent donation, or the damaged bench or picnic table and plaque will be removed.
 - d. Damaged or rotted boards must be replaced with the updated cedar colored recycled plastic wood board. If a bench or picnic table has wooden boards that have become damaged or rotted, the donor will be contacted to provide funding to replace all boards with the recycled plastic wood boards. In the event that the donor does not want to provide the funding, the commemorative plaque (if available) will be returned to the donor at the address provided on the Donor Order Form.
5. Buhl Park shall maintain an inventory, date, and listing of all existing memorial benches, picnic tables, and plaques that have been installed.

Trees – Memorial Plaque at Base of Tree

1. Trees shall be planted in a location approved by Buhl Park for a minimum period of five years.
2. Should the tree become damaged or diseased within the 5-year time period, a new tree will be planted (may be smaller in size than the current tree size).
3. After five years, if the tree becomes damaged or diseased, the donor would be given the opportunity to purchase a new tree to replace it. In the event that the donor does not want to purchase a new tree, the commemorative plaque (if available) will be returned to the donor at the address provided on the Donor Order Form

Bricks – Memorial Engraving on Face of Brick

1. A brick donation will be accepted only for placement at a location previously identified and/or approved by Buhl Park.
2. Brick content shall be approved by Buhl Park, with the opportunity by the donor to have input on the engraving.
4. A standard brick type, as utilized and approved by Buhl Park, will be utilized for memorial brick requests. No external vendors are permitted.
5. Bricks shall be maintained by Buhl Park for a period of five years.
 - a. Damaged bricks will be replaced only once in the five-year period. Additional replacements of a brick or replacement beyond the five-year period shall be subject to a subsequent donation.
 - b. Buhl Park will have no obligation to honor the sign as a memorial should the brick necessitate replacement after five years.

Other Items – Memorial Text or Plaque on Individualized Items

1. Donations may be accepted for other items within Buhl Park. Items such as playgrounds, drinking fountains, shelters, amenities, landscaping, etc may provide for opportunities to donate funds towards all or a portion of the cost of the item and allow for (memorial) recognition as well.
2. Items shall be approved by the Buhl Park.
3. Length of maintenance and responsibility of each item shall be specified.

Donor Acknowledgement

Signature: _____ **Date:** _____

Buhl Park sincerely appreciates all donations made to the park. Items and monetary donations improve the appearance and quality of a place that so many in the community cherish. This policy is intended to clarify questions regarding donations, recognition, and timeframes. Further questions may be directed to Buhl Park's Director of Operations, Ryan Voisey.